

# BOARD OF COUNTY COMMISSIONER'S

## MINUTES

JUNE 22, 2015

Rod Cleveland led in Prayer and Pledge of Allegiance.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 22nd day of June 2015 in the meeting Room 200 of the Cleveland County Office Building by Chairman Darry Stacy. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Darry Stacy, Chairman  
Rod Cleveland, Vice-Chairman  
Harold Haralson, Member  
Tammy Belinson, Secretary

Others present were: Assistant District Attorney Jim Robertson, Assistant District Attorney Heather Darby, Linda Atkins, Joy Hampton, Sarita Scott, Melinda Duke, Susan Reese, Brian Jenkins, Earl Cox, Susan Moffat, Christine Cartmell and John Roberts.

After the reading of the minutes of the Regular Meeting of June 15, 2015 and there being no additions or corrections, Rod Cleveland moved that the minutes be **approved**. Harold Haralson seconded the motion.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.  
Motion carried.

### A. Old Business:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Harold Haralson, to **table** the awarding and/or rejecting of the bids until a later date for **Bid#BE-1719** – One Year (1) Non-Encumbered Contract for Building Maintenance Supplies for Cleveland County. The bid term will be from July 1, 2015 through June 30, 2016  
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.  
Motion carried.
2. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Rod Cleveland, to **award** to low bid, Terrell Electric Inc., in the amount of \$22,900.00 for **Bid#FB-1723** – The Purchase and Installation of three (3) 16' HVLS fans at the Cleveland County Fairgrounds.  
The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.
3. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Harold Haralson, to **award** as per bid summary to multiple vendors and where low bidder is not awarded there is an explanation

for **Bid#SHE-1724** – One-Year (1) Non-Encumbered Contract for Jail Supplies for Cleveland County. The bid term will be from bid July 1, 2015 through June 30, 2016.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes. Motion carried.

4. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Rod Cleveland, to **award** as per bid summary to multiple vendors and where low bidder is not awarded there is an explanation for **Bid#SHE-1725** – One-Year (1) Non-Encumbered Contract for Inmate & Detention Supplies for Cleveland County. The bid term will be from July 1, 2015 through June 30, 2016.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes. Motion carried.

5. Darry Stacy moved, seconded by Harold Haralson, to **strike** from the agenda the **Maintenance Agreement** renewal between Cleveland County Health Department and Air Comfort Solutions for HVAC services for the Moore office located at 424 S. Eastern. The agreement is for the period July 1, 2015 through June 30, 2016 in the amount of \$2,350.00 for spring maintenance service and \$2,350.00 for winter maintenance service not to exceed \$4,700.00 per year. Equipment to be serviced includes 16 Various Ton Package Units and 2 Mini Split Systems and 1 yearly Hepa Filter.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes. Motion carried.

6. Darry Stacy moved, seconded by Rod Cleveland, to **table** discussion and/or action until a later date on the **Insurance Proposal** from Steve Owens Insurance Group for property and liability coverage and any other property and casualty insurance issues.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes. Motion carried.

## **B. Items of Business:**

1. **Bryan Gann, Midwest Wrecking, updated** the Board of County Commissioners on the progress made in demolishing the building at 203 S. Jones, Norman, OK. He said that they are still working on the handwork and interior demolition. He added that recycling will total around 85 to 90% of the concrete and steel and will have recycling reports ready at the next meeting for the Board and will present an update on the lane closure required when the exterior walls come down in July.

2. Upon a written request made by Sean Rieger to Assistant District Attorney Carol Dillingham on behalf of landowners, Harold Haralson moved, seconded by Rod Cleveland, to **approve vacating the Section Line of 60<sup>th</sup> Ave. NW** between **Main and Robinson** and to hold the section line in reserve for the county for future use if so desired.  
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.  
Motion carried.

**Chairman Darry Stacy** said that the following items, **No. 3 through No. 20**, are **Consent Items** and are routine in nature; therefore, Rod Cleveland moved, seconded by Harold Haralson, to **approve** the items as follows:

3. **Service Contract** between Cleveland County District #2 and Eureka Water Company for delivery of 5 Gallon Water Bottles in the amount of \$6.20 each for the period July 1, 2015 through June 30, 2016.
4. **Annual Maintenance Agreement Renewal** between the Cleveland County Board of County Commissioners on behalf of the Cleveland County Treasurer’s Office and One Source Managed Service for service on Konica Minolta Bizhub C360, Konica Minolta Bizhub C364, (2) Hewlett Packard Printers, and (10) Konica Minolta Bizhub C364E to include parts, labor, drum and supplies. Black and white images billed at \$0.0071 each and color images billed at \$0.049 each. All HP images billed at \$0.0151 each for the period July 1, 2015 through June 30, 2016.
5. **Annual Maintenance Agreement Renewal** between Cleveland County Board of County Commissioners on behalf of the Cleveland County Treasurer’s Office and Black Mesa Security for an Insulated Fire Vault Door and Safe with Combination Key/Locking Dial in the amount of \$375.00 per year for the period July 1, 2015 through June 30, 2016.
6. **Annual Contract Renewal** between Cleveland County Board of County Commissioners on behalf of the Cleveland County Treasurer’s Office and Diane Defilippo for Professional Services to include Title Search Reports at a rate of \$100.00 each and Title Verifications at a rate of \$7.00 each effective July 1, 2015 through June 30, 2016.
7. **Annual Contract Renewal** between the Cleveland County Treasurer and Joe B. Lawter for Representation and Consultation of Various Legal Matters Regarding Bankruptcy. Attorney Service fees are paid at a rate of \$150.00 per hour, actual expenses incurred such as postage and a copy charge of \$0.10 per copy effective July 1, 2015 through June 30, 2016.
8. **Resolution** to renew designating Cleveland County as Official Board Members to the Circuit Engineering District #5 for the period July 1, 2015 through June 30, 2016.
9. **Contract** between the Cleveland County Health Department and Firetrol Protection Systems to provide services to inspect and/or test Fire Alarm, Fire Sprinkler, and Kitchen Hood Systems, extinguishers and monitoring from July

1, 2015 to June 30, 2016. The agreement is for \$225.00 for Fire Sprinkler Test and Inspection, \$992.00 for Fire Alarm Inspection System and Testing, \$69.00 for Portable Fire Extinguisher Inspection and Tagging (all services are extra), \$246.00 for Kitchen Hood Suppression System Test and Inspection, and \$288.00 for fire alarm monitoring and security with programming extra at Oklahoma State labor rates. All pricing is for one year for the Norman office.

- 10. Contract** between the Cleveland County Health Department and Firetrol Protection Systems to provide services to inspect and/or test Fire Alarm, Fire Sprinkler, and Kitchen Hood Systems, extinguishers and monitoring from July 1, 2015 to June 30, 2016. The agreement is for \$225.00 for Fire Sprinkler Test and Inspection, \$702.00 for Fire Alarm System Inspection and Testing, \$64.50 for Portable Fire Extinguisher Inspection and Tagging (all services are extra), \$246.00 for Kitchen Hood Suppression System Test and Inspection, and \$288.00 for fire alarm monitoring and security with programming extra at Oklahoma State labor rates. All pricing is for one year for the Moore office.
- 11. Approval of Allocation of Alcoholic Beverage Tax** in the amount of \$40,965.38.
- 12. Detention Service Agreement** between the Board of Cleveland County Commissioners and SAC and FOX Nation to provide juvenile detention service in the amount of \$21.11 per child per day.
- 13. Detention Service Agreement** between the Board of Cleveland County Commissioners and Muskogee Youth Services to provide juvenile detention service in the amount of \$23.27 per child per day for the period July 1, 2015 through June 30, 2016.
- 14. Detention Service Agreement** between the Board of Cleveland County Commissioners and Texas County Juvenile Detention Center to provide juvenile detention service in the amount of \$29.36 per child per day for the period July 1, 2015 through June 30, 2016.
- 15. Detention Service Agreement** between the Board of Cleveland County Commissioners and Sequoyah Enterprises, Inc. to provide juvenile detention service in the amount of \$23.26 per day per child for the period July 1, 2015 through June 30, 2016.
- 16. Detention Service Agreement** between the Board of Cleveland County Commissioners and Western Plains Youth & Family Services, Inc. at Beckham County Regional Juvenile Detention Center to provide juvenile detention services in the amount of \$29.35 per child per day for the period July 1, 2015 through June 30, 2016.
- 17. Approve the Monthly Reports of the County Sheriff Cash Bonds** for September 2014 through May 2015.
- 18. Approve** the following Cash Fund Appropriations:

a.	Assessor’s Revolving Fund	\$ 417.00
b.	Bridge Capital Improvement Fund	\$ 31.20
c.	Child Abuse Prevention Fund	\$ 187.60
d.	County Bridge and Road Improvement Fund	\$ 36,291.10
e.	Co Commissioner’s Building Fund	\$ 117.70
f.	Co Clerk’s Lien Fee Fund	\$ 3,235.30
g.	County Clerk’s Preservation Fee Fund	\$ 24,447.44
h.	County Health Fund	\$ 5,760.61
i.	Court Clerk Revolving Fund	\$ 11,901.50
j.	DA Incarceration Cost Fund	\$ 1,582.88
k.	Drug Court Revolving Fund Adult	\$ 1,388.12
l.	County Fair Board Fund	\$ 22,442.25
m.	Highway Unrestricted Fund	\$708,949.67
n.	S.T.O.P. Violence Against Women Grant Fund	\$ 2,552.79
o.	Sales Tax Fund	\$703,744.30
p.	Sheriff Commissary Fund	\$ 27,597.08
q.	Sheriff Courthouse Security Service Fee Fund	\$ 3,389.33
r.	Sheriff Federal Share Revenue Fund	\$ 5.47
s.	Sheriff Property Forfeiture Fund	\$ 1,906.14
t.	Sheriff Revolving Fund	\$ 29,769.00
u.	Sheriff Service Fee Fund	\$ 73,735.22
v.	Sheriff Jail Fund	\$ 7,249.06
w.	Treasurer’s Certification Fee Fund	\$ 4,900.00

**19. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:**

**FY 14/15**

**General:**

15-0034-H2	15-0038-HR2	15-1115-CCJC2
15-1426-B2A	15-1496-CCJC2	15-3406-B2A
15-3568-R2	15-3920-CCJC2	15-4128-CCJC2
15-4270-B2A	15-4307-CCJC2	

**Highway:**

15-0056-T2A	15-0202-T2A	15-0619-T2A	15-0714-T2A
15-0892-T2A	15-1401-T2A	15-1402-T2A	15-2722-T2A
15-3578-T2A	15-4191-T2A		

**Health:**

15-0311-MD2	15-0316-MD2	15-4167-MD2
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**Sheriff Jail:**

15-5320-CFBJ2

**Sheriff Service Fee:**

15-5123-CFB2

**20. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay from:**

**FY 14/15**

<b>a.</b>	General Fund	\$ 466,441.46
<b>b.</b>	Highway Fund	\$ 160,995.14
<b>c.</b>	Health Fund	\$ 10,390.48
<b>d.</b>	Sheriff Service Fee Fund	\$ 277,736.07
<b>e.</b>	Sheriff Commissary Fund	\$ 4,672.30
<b>f.</b>	Sheriff Cleve. Co. Justice Center Fund	\$ 7,449.94
<b>g.</b>	Sheriff Courthouse Security Fund	\$ 4,200.62
<b>h.</b>	Sheriff Jail Fund	\$ 15,018.13
<b>i.</b>	Sheriff Mobile Command Center Fund	\$ 873.32
<b>j.</b>	Sheriff Revolving Fund	\$ 83,539.55
<b>k.</b>	Fair Board Fund	\$ 2,563.54

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

**END OF CONSENT DOCKET.**

**C.** There was no **new business** to come before the Board for discussion.

**D.** During **Commissioner’s Discussions** regarding **County Business**, a moment of silence was taken to honor the memory of Bob Barry Jr., sports journalist, who died Saturday afternoon in a car crash.

Commissioner Haralson said that 72<sup>nd</sup> Avenue will be open soon and that District No. 3 and District No. 2 are working together on the intersection of 144<sup>th</sup> Avenue and Banner Road.

**E.** There were no **comments** made by the **Public**.

**F.** There being no further business to come before the Board, Rod Cleveland moved that the meeting be **adjourned** at 1:10 pm. Harold Haralson seconded the motion.  
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.  
Motion carried.